



Recap of Vendor Meeting [FB Live](#)

- COI submissions were due TODAY, 9/17. You will not be permitted to set up without it.
- **Decoration orders** are due 9/18. Order form on the [website](#)!
- **Crafts**-Setup starts Wednesday, 9/30 at 8am. You will need to come via Third Street or N. Chestnut. You will not be permitted to drive through the Food layout to get to Crafts. Myka & Emerald will be onsite most of the weekend. Need to be done by the end of the night. Thursday, 9am they will do walk through.
- **Seymour Fire Department**-
 - Fire extinguisher guidelines were available and can be found on our [website](#).
 - Craft vendors need a 5lb ABC extinguisher.
 - Food vendors using a fryer with grease/fat, you will need a Class K **AND** a 10lb ABC extinguisher.
 - Food vendors without frying only need a 10lb ABC extinguisher.
 - New for next year, vendors will be required to have their food trailers inspected and a permit from Seymour Fire Department. [More info](#).
- **Jackson County Health** department-[website](#)
 - Application deadline is **9/22/26**
 - Everyone must have one, even if selling drinks only.
 - No charge for not-for-profits.
 - All Food vendors are required to have hair restraints, either a hat or a hairnet. A visor is NOT allowed



unless you have a hairnet. Even if you do not have hair, you are required to have a hat or hairnet.

- No smoking in/around your booth!
- Maintain good handwashing, watch your food temperatures, keep the hot food hot and cold food cold!

- **LBC Electric-Larry Capes**

- No laying power cords in the drainage system
- Vendors that only need 110V plug and play, need their cord to be 12 gauge or bigger, long enough to reach the panel from their location, be one continuous length, not daisy chained together.
- All vendors are required to have a four-wire system. Hard wiring for 220V to the electrical panel. This may mean cutting off your end.
- All hard-wired pigtails must be weatherproof connectors on your end. (Camlocks or weatherproof cord connectors)

- **Non-Profit opening Wed, 9/30**

- Sign in sheet: Enter His Courts, Knights of Columbus, Boy Scouts #529, Psi Iota Xi, Seymour Fire Local 577, Redeemer Lutheran Church & First Baptist Church will be open on Wednesday.

- **Bagged ice**-The Point will provide ice delivery services. Suggested having cash set aside for ice. They will come around asking what you need throughout the festival.

- **Noon Lions-**



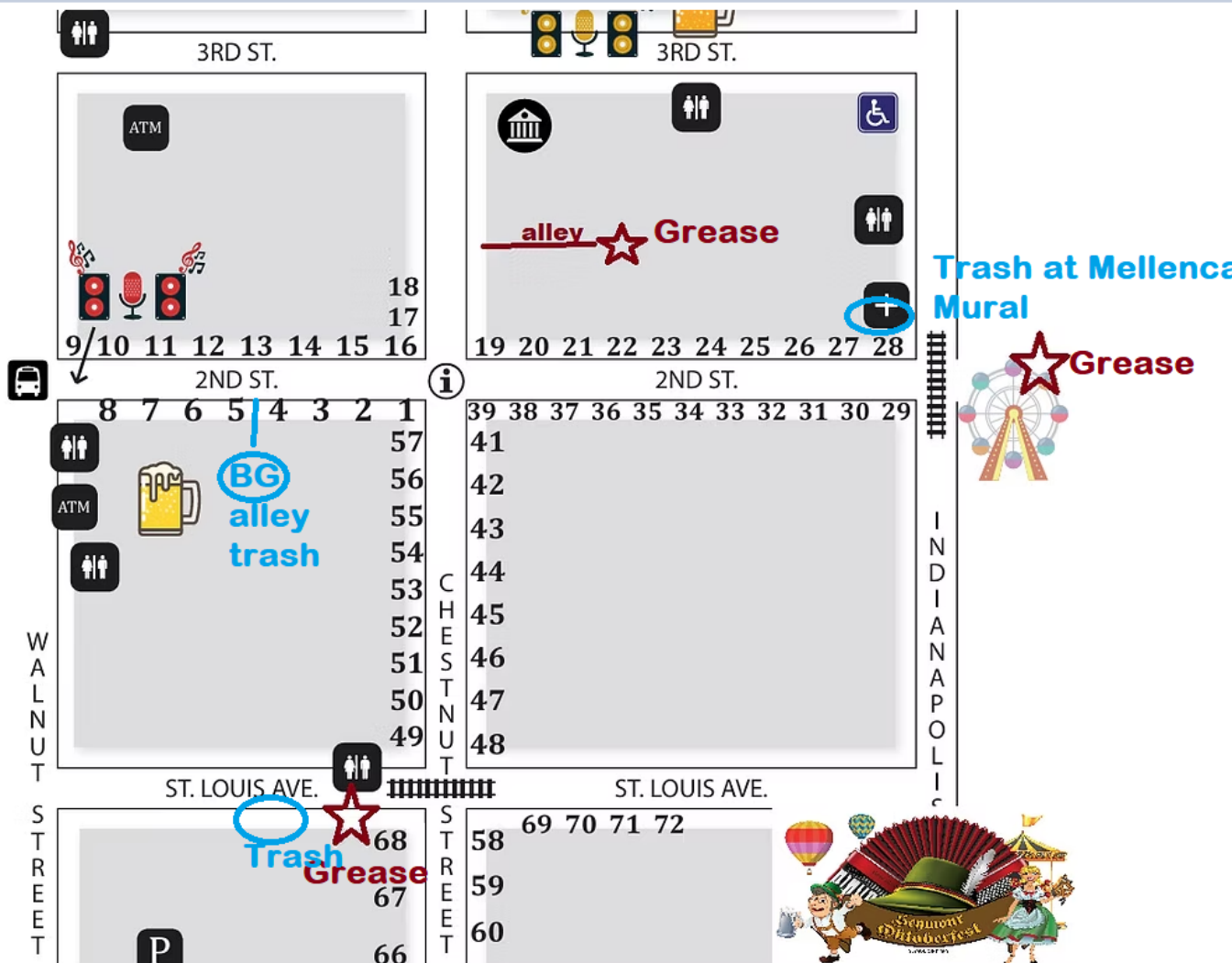
- Shared their 2026 designs, an oatmeal, orange and yellow option. They also will be selling a \$12 Color Me t-shirt for kids that allows them to color, wash, color and includes the markers! A special surprise t-shirt design will be available for s downtown. The Steve McGrew memorial pens will be for sale also, along with the German hats.
- **Setup/Teardown**
 - City starts at 6pm and will get the information and ice booth first. LBC Electric will get their panels set, before anyone is given the go ahead to come in. Please do not arrive at 4pm then be agitated that you are sitting there for hours!
- **Vendor manners**
 - Reiterated that we are all volunteers and disrespect will not be tolerated and grounds for dismissal from the festival.
 - Please review the [Food](#) and [Craft](#) vendor rules on our website under the vendor tab if you have questions on rules.
- **Vendor reporting** is done via the website under the vendor tab for both [Food](#) & [Craft](#) Vendors.
- **Food Vendors**
 - **Vouchers- You are not required to accept them.**
 - Cummins Engine will give their employees vouchers to be used on Friday.
 - SHS Senior Picnic is for ten selected local vendors and is for use on Thursday.



- They are \$5 increments. No change is given.
- Will need vouchers to be turned into the Information Booth by opening at 11am on Saturday for you to be paid on Saturday, otherwise, will receive a check in the mail. Please write your name, quantity of vouchers and amount on outside of envelopes you will be given. Ensure your employees know what to do with the vouchers and where to put them so that you have them all together to submit and are not finding stragglers.
- City employee vouchers are good on Thursday, Friday and Saturday.
- Your envelopes will be delivered to your booth for collecting them.
- **INAWC** said will have water on Tuesday. You MAY need a Y connector, depending on the location and number of vendors at that location.
- **Gray water** disposal- [Map](#) on our website. No dumping in the tree basin, sidewalk
- **Grease** disposal- [Map](#) on our website.
- **Rear space**- From the rear of your booth to the tree line is the space you have to work with. Nothing beyond that is permitted from the tree to the downtown building.
- **Recycling**-DPW will pick up your CLEAN cardboard if you put it behind your booth. Soiled cardboard is trash and will need to be put in the dumpster.



- **Trash**-You are responsible for your trash. Do NOT put trash outside your booth and do NOT put your trash in the toters in the layout. There are three trash trucks in the festival layout noted by the blue circles on the map.



- **Questions?**

- Just ask!
- Crafts: Myka@seymouroktoberfest.com
- Food: Kendra@seymouroktoberfest.com